

## The world business organization

# Mandate of Swiss delegates in the commission of ICC

### 1. Constitution

According to the Constitution of the ICC, it is the responsibility of the National Committee to nominate delegates from his country.

According to the Constitution of the National Committee (Art. 3, paragraph 2), the National Committee appoints Swiss delegates to the Commission of ICC.

### 2. <u>Election of the Swiss delegates</u>

The Swiss delegates are elected on the proposal of the Secretary General by the Executive Committee.

## 3. <u>Delegate Election Criteria</u>

The following criteria must be met:

- Delegates must belong to a company / organization being a gold member or platinum member of ICC Switzerland;
- Specific skills in the area of the commission of ICC;
- Knowledge of Swiss interests and ability to represent them;
- Good Relations with the sector represented (affiliation to the representative branch, organization and/or economiesuisse Commission;
- Position of responsibility in his own company in connection with the activities of the ICC commission;
- Availability to fulfill the mandate timewise;
- Good language skill (English / French).

#### 4. Function Period

The Mandate is held for a period of four years and is renewable.

#### 5. Duties of the delegates

The delegate strives, in order to ensure continuity of work and defense of Swiss interests, to participate regularly in meetings of the commission of ICC. The delegates is ready to provide its own written and oral input.

To ensure continued cooperation, the delegate informs at regular intervals, in writing or orally, the Swiss community involved including economiesuisse and the Swiss National Committee on the work of the commission of the ICC. He draws attention on developments of particular importance. The Swiss delegates in the commission of ICC can coordinate their writing reports and contact interested Swiss persons. This ongoing dialogue with these groups should allow to take appropriate measures in time. As an ICC member, the delegate agrees that all rights in any rules, codes, papers, reports, training materials, or other works produced by ICC commissions, task forces or other groups are collective works initiated by ICC in which ICC holds all rights. Swiss delegates further agree that any individual contributions that representative of my organization may make to such works will not give rise to any rights in such collective works.

The delegate commits to respect ICC copyright and confidentiality rules.

### 6. <u>Coordinator</u>

After consulting the Swiss delegates, ICC Switzerland appoints a coordinator for the Commission of ICC, which is responsible, among others, to submit on time national positions to the International Secretariat in Paris. He's the liaison person with the Secretary General of ICC Switzerland as well as to the responsible person at economiesuisse.

## 7. <u>Militia system</u>

Participation in the organs of the ICC is based on a militia system. All expenses involved are the responsibility of the delegate. ICC Switzerland does not cover neither travel expenses nor any other costs and does not pay any fees to a delegate.

### 8. Withdrawal

The withdrawal takes effect upon expiry of the period function or when the criteria mentioned under Article 3 are no longer met. The delegate must inform the Swiss National Committee when he is no longer able to meet these criteria, or when he does no longer hold the professional position justifying the election.

## 9. Replacement

Any replacement or representation within the same company has to be approved by the Secretary General of ICC Switzerland.